The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A
1. Details of the Institution

1.1 Name of the Institution	Annammal College of Education for Women
1.2 Address Line 1	Thiruchendur Road,
Address Line 2	Thoothukudi
City/Town	Thoothukudi
State	Tamil Nadu
Pin Code	628003
Institution e-mail address	annammals@yahoo.com
Contact Nos.	0461- 2375601, 2375186
Name of the Head of the Institution:	Dr. A. Joycilin Shermila
Tel. No. with STD Code:	0461 - 2375601
Mobile:	9486637714

Name of the IQAC Co-ordinator: Mrs. P. Latha

Mobile: 9443463487

IQAC e-mail address: aceiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**   EC/62/RAR/137 dated 5-1-2013
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.annammal.org

Web-link of the AQAR: https://www.annammal.org/iqac/AQAR2015-16.pdf

   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	86.50	2006	2006 – 2011
2	2nd Cycle	B	2.56	2013	2013 – 2018
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   14/06/2006

1.8 **AQAR for the year** *(for example 2010-11)*   2015 - 16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i.   AQAR 2012 - 13 submitted to NAAC on 07/12/2013
  ii. AQAR 2013 – 14 submitted to NAAC on 04/05/2015
  iii. AQAR 2014 – 15 submitted to NAAC on 11/12/2015
  iv. AQAR2015 – 16 submitted to NAAC on 23/11/2016
  v.   _____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ✔ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✔ No ☐

Constituent College   Yes ☐ No ✔

Autonomous college of UGC   Yes ☐ No ✔

Regulatory Agency approved Institution   Yes ✔   No -

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education - Men - Women ✔

                      Urban ✔ Rural - Tribal -

Financial Status   Grant-in-aid ☐ UGC 2(f) ✔ UGC 12B ✔

                   Grant-in-aid + Self Financing ✔ Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☐   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ✔ Engineering ☐ Health Science ☐   Management ☐

   Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   TamilNadu Teachers Education University, Chennai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers [6]

2.2 No. of Administrative/Technical staff [-]

2.3 No. of students [2]

2.4 No. of Management representatives [1]

2.5 No. of Alumni [1]

2. 6 No. of any other stakeholder and
      community representatives [1]

2.7 No. of Employers/ Industrialists [1]

2.8 No. of other External Experts [1]

2.9 Total No. of members [13]

2.10 No. of IQAC meetings held [4]

2.11 No. of meetings with various stakeholders: No. [13]   Faculty [8]

Non-Teaching Staff [-] Students [3] Alumni [2] Others [-]

2.12 Has IQAC received any funding from UGC during the year?   Yes [-]   No [✓]

If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 3 | International | | National | 1 | State | | Institution Level | 2 |

   (ii) Themes

- National Seminar (UGC Sponsored) - 'Promoting Human Rights Culture in Higher Education Institutions' – in collaboration with Institute of Human Rights Education, (IHRE) Madurai on 22.03.2016 and 23.03.2016

- A state level workshop on "Constructivist approaches using Web-2 tools" in association with ELTAI Thoothukudi Chapter for College English Teachers on 19.01.2016 and 20.01.2016

- Workshop on Virtual Learning" was organized by ELTAI Thoothukudi chapter in association with Sarah Tucker College, Palayamkottai for college teachers on 21.04.2016.

2.14 Significant Activities and contributions made by IQAC

- Publication of Bi-annual IQAC Newsletter – 'ACE Chronicle' – Issue III – January 2016 & Volume 4, No. 2 – July 2016

- Publication of Half Yearly Journal 'ACE Research Propeller' with ISSN no. : 2320-074X – Volume I Issue I – January 2016 & Volume I Issue II – July 2016

- Completed the following 6 research projects titled –

   1. 'Assessing the First and Second Language Writing Skills of Standard IV English Medium Students at Thoothukudi City.

   2. 'Impact of Web 2 Tools among Teacher Educators and their Attitude towards the Use of Web Technologies for Classroom Teaching'.

   3. 'Menstrual Knowledge, Practices and Problems of Adolescents'.

   4. 'Impact of Yogic Exercises and Meditation among Women at Thoothukudi Area'. 'Personal Health Practices of Women in Thoothukudi District'.

   5. 'Personal Health Practices of Women in Thoothukudi District'.

   6. 'Assessing the ability of students to use Mathematical Operations'

- The following numbers of articles were published in International (7) and National (8) journals and a chapter in book (2) by the faculty.

- The faculty attended seminars, workshops and conferences at the International (5), National (19) and state level (5)

- The faculty presented papers in seminars and conferences at the International (4), and National level (18)

- The faculty served as resource persons in the seminars, In-service Training Programmes and Orientation programmes at the International (1), District (7) and institutional level (2)

- Mrs. P. Latha has served as a member of the board of studies of TNTE University

- Periodic review of actions taken against the recommendations of NAAC peer team

- Student evaluation of teachers feedback were collected at the end of the academic year and the follow-up actions were taken

- IQAC grant sanctioned by UGC was purposefully used for procuring FTTH internet connection in the network resource centre

- IQAC encouraged the faculties to submit proposals to various funding agencies for projects and for conducting seminars / conferences / workshops

- Dr. A. Joycilin Shermila, Principal won the **Gillian Porter Ladousse Scholarship** amounting 1500 GBP (Great Britain Pound) to attend the 50th Annual International Conference of IATEFL at Birmingham, UK from 12.04.2016 to 16.04.2016 and presented paper. She was one among the selected 500 paper presenters worldwide and one among the 52 Scholarship winners worldwide.

- The Rotaract Club of our College was awarded **Rotary District Award 2016** for its outstanding performance during the year 2015-2016 by Governor, Rotary District 3212.

- 2 ongoing Minor Research Projects funded by UGC, New Delhi was undertaken. Mrs. N. Sudha Kumari has been sanctioned a grant of Rs.3,60,000/- to pursue minor project titled 'Transgenders in Thoothkudi District: Challenges Faced by them and Creating Awareness of their Rights and Opportunities' and Dr. K. E. Valarmathi has been sanctioned a grant of Rs.3,00,000/- to pursue minor project titled 'Effectiveness of Technology Integration during Intensive Teaching Practice by Science Optional Prospective Teachers'.

- A State level workshop on 'Constructivist Approaches using Web-2 tools' was organized on 19.01.16 and 20.01.16 for teachers from various colleges.

- A National Seminar (UGC Sponsored) on "Promoting Human Rights Culture in Higher Education Institutions' was organized on 22.03.2016 and 23.03.2016 in collaboration with Institute of Human Rights Education, (IHRE) Madurai.

- The proceedings of the two day National Seminar (UGC Sponsored) on "Promoting Human Rights Culture in Higher Education Institutions' were brought in the form of book with ISBN no. 978-81-923842-2-1.

- The college has organized many seminars and workshops at Institutional level by collaborating and Linking with the following agencies : Hornby Trust, Madura Coats, Institute of Human Rights Education, (IHRE), Tuticorin Rotary Club, Lions Club of Sivakasi, Thoothukudi Inner Wheel Club of SPIC Nagar, Tamilnad Mercantile Bank Ltd, Aravind Eye Hospital, Dr. Sundaram Arulraj Hospital, Bharat Petroleum, Thoothukudi District Blood Donors Association, Bahampriyal Teaching Institute, Temple of Consciousness, Thoothukudi District HIV Positive People Society and IGNOU.

- Online courses in Education were completed by 3 faculty members.

- Inter-collegiate Youth festival was organized by Rotaract Club in collaboration with Rotary club of Thoothukudi at District level on 30.1.16.

- A street play competition on the theme 'Rehabilitation of HIV Affected People' was organized in association with District HIV Positive People society on 27.01.2016 by Youth Red Cross for local colleges and prizes were given

- Encouraging teachers to adopt constructivist teaching approaches in classrooms

- Encouraging faculty members to contribute publications to journals in International and National level with high impact factor

- Encouraging faculty members to prepare enrichment materials for the gifted and remedial materials for the slow learners

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To improve the research culture of the institution	• Three faculty members have submitted minor research project proposal to UGC • Two faculty members have submitted their Ph.D. dissertation to TNTE University for the award of doctoral degree in Education.
To Publish a Half Yearly Journal on Research to propagate research findings	• Published a Half Yearly Journal 'ACE Research Propeller' with ISSN no. : 2320-074X – 2 issues
To publish a newsletter that will help to reflect on the activities of the institution	• Published Bi-annual IQAC Newsletter – 'ACE Chronicle' – 2 issues
To pursue research in Education	• 9 full time and 1 part-time scholar in M.Phil. in Education were guided to carry out their dissertation
To organize seminars / conferences	• A two day National Seminar (UGC Sponsored) on "Promoting Human Rights Culture in Higher Education Institutions' was organized on 22.03.16 and 23.03.16 in collaboration with Institute of Human Rights Education, (IHRE) Madurai.
To motivate collaborative activities with neighbouring colleges and schools	• Based on the MoU signed between ELTAI and Annammal college of Education for women, the following workshops were organized by ELTAI Thoothukudi Chapter 1.A State level workshop on 'Constructivist Approaches using Web-2 tools' was organized

	on 19.01.16 and 20.01.16 for teachers from various colleges. 2. A Staff Orientation Programme (UGC sponsored) on 'Virtual Learning' was organized on 21.04.16 by Sarah Tucker College, Palayamkottai for their faculty, in collaboration with ELTAI Thoothukudi chapter of Annammal college of Education for women. • Based on the MoU signed between Fisheries College and Research Institute, Thoothukudi and Annammal college of Education for women, regular classes on every Saturday have been conducted by our college faculty members in teaching English language on all the 4 basic skills, with particular emphasis on Spoken English for the SC/ST students of Fisheries College and Research Institute. • A workshop on "Programming Techniques and Social Media -Do's and Dont's" in collaboration with Subbiah Vidhyalayam Girls' Higher Secondary School was organized for XI and XII Std Computer Science group students on 17.10.2015. • A seminar on "Creativity in Teaching Physical Science" was organized for student teachers from various colleges of Education in Thoothukudi district on 11.05.16.
To create Linkages with Organizations of National, State, District and Regional level	• The college has organized many seminars and workshops and training programmes at Institutional level by collaborating and Linking with the following organizations and agencies : • Hornby Trust, Madura Coats, Institute of Human Rights Education, (IHRE), Tuticorin Rotary Club, Lions Club of Sivakasi, Thoothukudi Inner Wheel Club of SPIC Nagar, Tamilnad Mercantile Bank Ltd, Aravind Eye Hospital, Dr. Sundaram Arulraj Hospital, Bharat Petroleum, Thoothukudi District Blood Donors Association, Bahampriyal Teaching Institute, Temple of Consciousness, Thoothukudi District HIV Positive People Society and IGNOU.
To encourage the faculty members to publish chapters in books /books	• A chapter in a book was published by two of our faculty members.

To participate in the curriculum preparation, revision and updation	• Mrs. P. Latha has served as a member of the board of studies of Tamilnadu Teachers Education University
To encourage the faculty to serve as resource persons and share their expertise knowledge to other stakeholders	• 5 of our faculty served as resource persons in the In-service Training Programme at District level organized by RMSA, Government of TamilNadu for IX and X Std Science and Social Science teachers. • Dr. K. E. Valarmathi served as a resource person in the International Seminar on "ICT in Education and Research: Innovations, Trends & Issues" organized by St. Charles College of Education, Madurai and handled a plenary session on "Web Technology and Online Learning: MOOC" • Dr. A. Joycilin Shermila and Dr. K. E. Valarmathi served as resource persons in the Staff Orientation Programme (UGC Sponsored) on 'Virtual Learning' organized by Sarah Tucker College, Palayamkottai in association with ELTAI Thoothukudi chapter. • Mrs. N. Sudha Kumari served as a resource person in the Rotary Club Meeting and spoke on "Transgenderism: Shadows and Lights" on 02.03.2016.
To encourage the faculty to give a lending hand to other stakeholders of the society	• Mrs. P.Latha, Mrs. R.Thanga Selvam and Mrs. N. Sudhakumari served as Judges in the Thoothukudi district level, Science exhibition 'Inspire Award 2014-2015' for school children on 21.7.15, at Thoothukudi. • Mrs. P.Latha, served as Judge at the 'District level Teachers day competition 2015' organized by 'Tuticorin District Nursery and Primary schools Association' on 5.9.15. • Mrs.R.Thanga Selvam served as the Guest of Honour in the 20th Alumni Association Meeting organized by Dr.Sivanthi Aditanar College of Education, Tiruchendur on 02.10.2015. • Mrs.R.Suryakala served as a judge in the 'Comedy Track Competition' organized by St. Mary's College, Thoothukudi on 29.01.2016. • Mrs. R. Suryakala was selected as Academic Council member of St. Mary's College

	Thoothukudi
	• Dr. A. Joycilin Shermila is serving as an external member in the Internal Complaint Committee on Prevention of Sexual Harassment in the Workplace of Madura Coats, Thoothukudi.
To carry out research projects as an extension activity	• Six research projects were carried out by the faculty on ICT, Adolescent problems, Language barriers, Health practices and Mathematics abilities.
To generate Revenue by sharing of material and human resources of the college to outside community stakeholders through consultancy	• Rs. 24000/- was generated out of sharing of material and human resources of our college to outside community stakeholders like DIET, RMSA, HIV AIDS Control and Fisheries College and Research Institute.
To conduct more extension activities and training programmes for the benefit of the local community	• Computer Literacy workshop was organized for Home Makers, Retired and Working Women Professionals in the local community from 02.11.2015 to 05.11.2015. • Seminar on "Natural Therapy and Herbal Medicines" was organized for local community women on 18.01.2016. • 'Meditation and Yogic Exercises' workshop was organized for women and housewives in the local community from 08.02.2016 to 19.02.2016. • Health Awareness Camp was organized for local community women on 08.03.2016.
To adopt constructivist methods in classroom	• Teachers have employed technology based constructivist methods in their classroom wherever possible
To encourage teachers to prepare Monthly Reflections and submit their Portfolios in order to improve and change their pedagogical practices, enabling them to develop professionally.	• Monthly reflections were prepared by all Teacher Educators. These were collected and compiled. They were finally consolidated and teachers submitted their Reflective Portfolios

To encourage the Alumni association to organize activities beneficial to the community	• The Alumni Association donated toiletries to 'Lucia Home for the Disabled' at Silverpuram, Thoothukudi for the disabled children on 12.10.2015.
	• The Alumni Association donated 2 new speakers to 'Good Shepherd School for the Deaf and Dumb', Thoothukudi on 14.10.2015 for the benefit of its inmates.
	• The Alumni Association joined hands in the cleaning of the Muthunagar Beach at Thoothukudi on 26.11.2015.
To encourage the faculty members to attend online courses	• 3 faculty members completed online courses organized by British Council, Coursera and Open Educational Consortium through edX in Education
To make optimal use of technology available in the campus by both Teachers and students	• The teachers and students were trained in virtual learning technologies. Teachers formed Google groups and interacted with their students. Teachers created Blogs and posted materials related to their subjects.
	• Teachers were trained to use Google form, Prezi Presentation software, SPSS package, Photoshop and Microsoft Publisher
	• Student teachers were given hands on training in Prezi presentation software, Google groups, Blogs and Photoshop.
	• M.Phil. students were given hands on training in Item analysis and Data Analysis using SPSS package.
To train Student teachers to be effective would be teachers	• Student teachers were sent to different schools in local for 1 month teaching practice. They were frequently observed by Teacher educators and given suitable feedback. Student teachers observed the school children, collected data from them and completed tasks and records for their practical works.
To enable student teachers to prepare short films using their technological skills	• Four short films were shot, edited, audio video mixed and screened on social issues, historical and tourism aspects - on 'Save Water – Save Life', 'The Surf and Sail Festival - Manapad Classic – 2016', 'Hitech – Rest Room @ SVGHSS' and 'Our Lady of Snows Church – A Living Monument

	for Religious Integration'
To arrange for a tour of Educational, Historical and Cultural values	• Student teachers were taken for an Educational Tour to – District Science Centre, Tirunelveli, Sculptures in Venkatachalapathy Temple at Krishnapuram, Sculptures and Musical Pillars at Nellaiappar Temple, Tirunelveli, Aavin milk Industry, Tirunelveli, Natural Beach and Church, Manapad
To encourage all Clubs to function actively. To provide opportunities to participate in co-curricular and extra-curricular activities. To provide platform for students to expose their talents. To have link with the society. To respect and practice tolerance and secularism	• The following club activities were carried out at Institutional and District level : Science club (4), IT club (4), History club (7), Movie club (6), Red Ribbon club (1), Youth Red Cross (2), Eco club (6), Health club (2), Psychology club (2), Research club (2), Rotaract club (2), Extension activity (3), Maths club (1), English club (1), Tamil club (2), Student Council (15), Non-scholastic achievements (5) • Saraswathi Pooja, Christmas, Pongal, Independence day and Republic days were celebrated
To expose Student teachers to Inclusive Education and be aware of special methods and techniques of teaching Special school children.	• Student teachers were taken to 4 special schools 1.Lucia Home for the Disabled' at Silverpuram, Thoothukudi 2.Good Shepherd School for the Deaf and Dumb, Thoothukudi 3.Bishop Sargent School for the Mentally Retarded, Tirunelveli 4.V.O.C School for the Mentally Retarded, Thoothukudi

To give hands on training to Student teachers in few value added courses and offer IGNOU Programmes to enhance the employability of Student teachers	• The following value added courses are offered to enhance the employability of students:
	Basic Computer Literacy Course
	   ➢ Fingering Practice
	   ➢ Photography and Short Film Making Course
	   ➢ Spoken English Course
	• IGNOU offers 3 certificate courses :
	   ➢ Certificate in Teaching of English as a Second Language

	➢ Certificate in Guidance and Counselling ➢ Certificate Programme in Value Education
To train Student teachers to take up responsibilities. To be aware of their duties in the society and serve as good citizens.	• Citizenship Training Camp was organized from 23.11.2015 to 27.11.2015 for our student teachers on various themes: Breast Cancer, Self motivation and Self Confidence, Blood Donation, Net Banking and Mobile Banking, Human Rights, Indian Constitution, Self Employment, Women Empowerment and First aid.
To share our infrastructure facilities with the community	• The college Lecture halls, Class rooms, Network resource centre have been utilised by CEO office, DIET, RMSA for organizing In-service Training Programmes for high school teachers in Science, Maths, Social Science and Tamil. • Classrooms and Network resource centre were utilised by Alagar Public school and YES Academy during heavy rains and floods. • The college Network resource centre was utilized by District Aids Prevention Control Unit (DAPCU). • The Classrooms, Hostel and college campus have been utilised for conducting NCC camps for school children • Spic Nagar Rotary Club utilised the college resources for organizing a workshop for Green Corps coordinators of Schools at Thoothukudi • TamilNadu Basket Ball Association and Thoothukudi District Basket Ball Association jointly conducted State Championship (Inter-district Championship) for boys and girls under 13 years in our college Basket Ball Court. They also utilised our college Hostel and Campus.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No -

Management ✓   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

The Management approved the plan of action and gave the consent to implement. It further provided a set of recommendations for improving the quality of services of the institution.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	1	-	1	-
UG	1	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	1	3	3
Others	1	-	1	-
Total	5	1	5	3

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : The curriculum prescribed by the Tamil Nadu Teachers Education University, Chennai is followed
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	3

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [✓]   Students [✓]
    (On all aspects)

    Mode of feedback   :   Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- As per the NCTE regulations 2014, B.Ed. and M.Ed. courses have been transformed to a 2 year programme. Hence there was a revision of syllabus.

- 9 papers were introduced in the 1st year for B.Ed.

- 7 papers were introduced in the 1st year for M.Ed.

- 16 week School Internship was introduced

- Level I and Level II pedagogy of studies were introduced.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	10	3	-	1

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-				

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	19	5
Presented papers	4	18	-
Resource Persons	1	-	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The institution takes efforts to popularize constructivist methods among the faculty members. Efforts were taken to train the faculty in adopting technology based constructivist teaching in the classroom.

- The faculty members were trained in using web 2.0 tools, blogs, Google groups, Google form, Prezi Presentation software, SPSS package, Photoshop and Microsoft Publisher

- Publish of Maiden Research Journal – 'ACE Research Propeller'.

- We also train our student teachers in using innovative pedagogies such as flipped classroom, blended learning etc.,

2.7   Total No. of actual teaching days during this academic year

200

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination – M.Phil.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

-	-	1

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

85 %

   2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Phil. – (2014-15)	9	2	7	-	-	100 %
M.Ed.	2	Awaiting results - I year University Examinations				
B.Ed.	43					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Faculty Development programmes are conducted for the faculty members to enhance their planning and teaching quality

- Faculty members are permitted to attend seminars /symposia /workshop /conferences and training programmes and present papers in State, National and International level

- Members are encouraged to organize state, National seminars /workshops etc

- Student teachers were encouraged to participate in all co-curricular and extracurricular activities under suitable guidance of teachers

- Suggestions given by the various stakeholders are processed, recommended and submitted to the Management for further action.

- Students are evaluated periodically through continuous, internal assessments and necessary extra coaching classes are given.

- Students attendance are put upon the notice board every month and students with poor attendance are informed to their parents.

- The IQAC encourages faculty members to meet periodically and share their teaching experiences. This sharing paves way to evolve and adopt new learner centered teaching strategies in the classroom.

- The IQAC also collects feedback from the students about the curriculum, teaching competency of the faculty members on a regular basis. This is analysed and the analysis summary is discussed by the faculty members so that improvement can be facilitated.

- All academic activities are regularly monitored and recorded.

- Teacher Educators and Student teachers were given hands on training to develop their ICT skills which can be used in teaching and learning process - Google groups, Google form, Blogs, Prezi Presentation software, SPSS package, Photoshop and Microsoft Publisher

2.13 Initiatives undertaken towards faculty development   -

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	13
Others (Online course and degree course)	3 + 2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	4	-	2
Technical Staff	-	-	-	2

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the institution

- The faculty members of our college conducted six IQAC research projects. These projects were undertaken not only to promote research culture in the institution but also to extend our services to school level and community level.
- Encourages the faculty to qualify for Doctoral degrees
- 9 M.Phil. scholars were produced

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	3
Outlay in Rs. Lakhs	-	Rs. 6,60,000	-	7,93,000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	7	1	-
Non-Peer Review Journals	-	-	2
e-Journals	4	1	-
Conference proceedings	4	18	-

3.5 Details on Impact factor of publications:

Range   0.9999 - 5.7   Average   3.5239   h-index   -   Nos. in SCOPUS   -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2015	University Grants Commission	6,60,000	6,24,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2015-2016	Annammal College of Education for Women	10,000	10,000
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	6,70,000	6,34,000

3.7 No. of books published   i) With ISBN No.   -   Chapters in Edited Books   2

ii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP   -   CAS   -   DST-FIST   -

DPE   -   DBT Scheme/funds   -

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

                        INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [Rs. 10,000]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1	2		
Sponsoring agencies		UGC	ELTAI		

3.12 No. of faculty served as experts, chairpersons or resource persons [7]

3.13 No. of collaborations   International [-]   National [2]   Any other [15]

3.14 No. of linkages created during this year [17]

3.15 Total budget for research for current year in lakhs :

    From Funding agency [1,44,000]   From Management of University/College [10,000]

    Total [1,54,000]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
2	1	1	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides [2]
    and students registered under them [2]

3.19 No. of Ph.D. awarded by faculty from the Institution [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level [-]   State level [-]

National level [-]   International level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

National level [-]   International level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International level [-]

3.24 No. of Awards won in NCC:

University level [-]   State level [-]

National level [-]   International level [-]

3.25 No. of Extension activities organized

University forum [-]   College forum [8]

NCC [-]   NSS [-]   Any other [4]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conducted 6 projects by IQAC

- A tableau on Systematic Voters Education and Electoral Participation (SVEEP) was presented by all our students at our college entrance on 22.04.2016 to generate awareness among public regarding electoral participation.

- Four short films were produced on 'Save Water – Save Life', 'The Surf and Sail Festival - Manapad Classic – 2016', 'Hitech – Rest Room @ SVGHSS' and 'Our Lady of Snows Church – A Living Monument for Religious Integration'

- Distribution of 'Nilavembu Herbal Juice' to the public

- Computer Literacy Course for Home Makers, Retired and Working Professionals was organized

- 'Meditation and Yogic Exercises for women' was organized for Women in the local community

- Free Health Awareness Camp was conducted exclusively for women in our locality.

- Rendered voluntary service at Government Medical College Hospital, Thoothukudi

- Cleaning of the Muthunagar Beach at Thoothukudi was conducted

- "Natural Therapy and Herbal Medicines" programme was organized for Women in our Home town.

- Cooking pans worth Rs.17,850/- was donated to Corporation of Chennai as Flood Relief Fund.

- Classrooms and Network resource centre were utilised by Alagar Public school and YES Academy during heavy rains and floods.

- The college Lecture halls, Class rooms, Network resource centre have been utilised by CEO office, DIET, RMSA for organizing In-service Training Programmes

- The college Network resource centre and college resources were utilized by District Aids Prevention Control Unit (DAPCU) and Spic Nagar Rotary Club.

- The Classrooms, Hostel and college campus have been utilised for conducting NCC camps for school children

- TamilNadu Basket Ball Association and Thoothukudi District Basket Ball Association used our college Basket Ball Court and hostel for conducting State Championship Tournament.

- The Alumni Association donated toiletries to 'Lucia Home for the Disabled' at Silverpuram, Thoothukudi and 2 new speakers to 'Good Shepherd School for the Deaf and Dumb', Thoothukudi

- 5 of our faculty served as resource persons in the In-service Training Programme at District level organized by RMSA, Government of TamilNadu for Science and Social Science teachers.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acres	-	-	-
Class rooms	19	-	-	-
Laboratories	4	-	-	-
Seminar Halls	3	-	-	-
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	208	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	59,12,108	-	-	-
Others - (Rooms)	19	-	-	-

4.2 Computerization of administration and library

- The library is managed with Library Manager Software and the issue and return of books is done using computers.

- Separate systems with internet connectivity are made available in the library for research scholars.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4777	330485	63	49347	4840	379832
Reference Books	8207	577797.5	18	2477	8225	580274.5
e-Books						
Journals	58	39878	-	6608		46486
e-Journals						
Digital Database						
CD & Video						
Others (specify)	No. of M.Ed. Dissertations – 320 No. of M.Phil. Dissertations - 19					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	90	61	90	10	5	2	-	12
Added	-	-	-	-	-	-	-	-
Total	90	61	90	10	5	2	-	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet access facility is provided to all teachers and students at free of cost

- B.Ed. students were trained in the use of podcasts, twitter, facebook, Google groups, Google drive, blogs, Prezi presentation software and Photoshop.

- Teachers were trained to use Google form, Prezi Presentation software, SPSS package, Photoshop and Microsoft Publisher.

- Teachers formed Google groups and interacted with their students. They created Blogs and posted materials related to their subjects.

- M.Phil. students were given hands on training in Item analysis and Data Analysis using SPSS package.

4.6 Amount spent on maintenance in lakhs :

i) ICT

| 62,300 |

ii) Campus Infrastructure and facilities

| 1,54,316 |

iii) Equipments

| 4,40,146 |

iv) Others

| - |

Total :

| 6,56,762 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Value added courses are offered: Basic Computer Literacy Course, Fingering Practice and Photography and Short Film Making Course
- Spoken English classes are conducted to develop communication skills
- IGNOU offers 3 certificate courses to enhance employability of students
- Awareness is given about State and Minority Scholarships and Scholarships is offered to students.

5.2 Efforts made by the institution for tracking the progression

- Feedback is obtained from the different stakeholders and they are analyzed both quantitatively and qualitatively for understanding the impact of our programmes.
- Separate co-ordinators are appointed for IQAC and various clubs to monitor the progress of the college activities
- The college maintains registers for recording the progress of the students and the progress report is sent regularly to their parents after every Internal exams and Model Exams.
- Students celebrated Sarawathi Pooja, Pongal and Christmas in the campus to develop religious integration

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (M.Phil.)
43	2	-	11

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
56	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
8	28	1	126	-	163	-	5	-	52	-	57

Demand ratio

-

Drop out %

0.0175

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET

5

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance

Career guidance is available to the students through the placement cell. A counsellor is made available to the students on all days to cater to their counselling needs.

No. of students benefitted

56

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- A training in 'Rights of Women' for the students on 25.11.2015
- A special lecture on 'Women Empowerment' for the students on 26.11.2015
- A Gender Sensitization Programme "Fact Sheet: Gender and HIV" on 27.01.2016

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

  State/ University level [-]   National level [-]   International level [-]

  No. of students participated in cultural events

  State/ University level [15]   National level [-]   International level [-]

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

  Sports: State/ University level [-]   National level [-]   International level [-]

  Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	26	1,83,826
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12 No. of social initiatives undertaken by the students   4

5.13 Major grievances of students (if any) redressed: No grievances received from students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Statement of Vision

Annammal College of Education for Women is committed to uplifting women hailing from southern districts and giving them professional higher education and helping them to become empowered.

Statement of Mission

Annammal College of Education for Women strives to achieve this mission through formulating and accomplishing the following objectives:

- to educate the student trainees to cultivate their capacity for lifelong learning

- to provide quality educational experiences that help students achieve their educational and career goals

- to prepare the students to be informed and engaged global citizens

- to enhance the employability of student teachers for success within a global market place

- to provide and support excellence in instruction in all disciplines with an emphasis on encouraging creation and delivery of exemplary learning experiences

- to create and share responsibility for maintaining an institutional culture that models our core values, cooperation, creativity, leadership and ethical decision making

- to continually improve services that help teachers teach and students succeed

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We go beyond the prescribed curriculum and design programmes for the holistic development of students

6.3.2 Teaching and Learning

We adopt constructivist methods in our classrooms that make our students autonomous learners

6.3.3 Examination and Evaluation

We include higher order thinking questions that can stimulate the critical thinking of our students in the internal examination

6.3.4 Research and Development

Six research projects have been carried out by the IQAC of our college to promote the research culture of the institution.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The instructional and infrastructural facilities in the campus ensure an engaging environment for our learners.

6.3.6 Human Resource Management

We maintain the administrative work with the help of the staff appointed by the management when the sanction of appointment is delayed by the government

6.3.7 Faculty and Staff recruitment

We ensure that merit is the sole basis for staff recruitment

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

- Admission is made through Counselling by TNTE University as well as through Management
- We make sure that a considerable percentage of students from rural background gain admission into our college.

6.4 Welfare schemes for

Teaching	2
Non teaching	2
Students	2

6.5 Total corpus fund generated   Rs. 440

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes /No	Agency	Yes /No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- The Alumni Association donated toiletries to 'Lucia Home for the Disabled' at Silverpuram, Thoothukudi for the disabled children on 12.10.2015.
- The Alumni Association donated 2 new speakers to 'Good Shepherd School for the Deaf and Dumb', Thoothukudi on 14.10.2015 for the benefit of its inmates.
- The Alumni Association joined hands in the cleaning of the Muthunagar Beach at Thoothukudi on 26.11.2015.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teacher Association provides feedback on the college curricular, extracurricular and co-curricular programmes on a regular basis.

6.13 Development programmes for support staff

- Attended training programme on 'Govt. Accounts General Provident fund and Pension' on 25.9.15 organized by St. Mary's College, Thoothukudi

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Medicinal garden - Students planted medicinal plants in our campus
- Clean and Green campus programme – The students were made aware of the need to maintain a plastic free campus. They cleaned the campus to make it garbage free.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Whats app group was created to our faculty members. This has resulted in sharing of information among faculty members.
- Paperless circulars.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducted a computer literacy programme for Home Makers, Retired and Working Women Professionals as an Extension activity
- Faculty members applied for research projects
- Faculty members published research paper to research journals
- Adopted online methods of assessment

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Weekly and Monthly reflection by members of the faculty and submission of reflective portfolio at the end of the academic year.
- Feedback Analysis of co-curricular, extra-curricular programmes and extension activities organized by the college

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Medicinal garden - Students planted medicinal plants in our campus

- Clean and Green campus programme – The students were made aware of the need to maintain a plastic free campus. They cleaned the campus to make it garbage free.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT Analysis has been carried out by the faculty members and it is presented in their reflective portfolio at the end of the academic year.

8. **Plans of institution for next year**

- To announce the year as ' The Year of Hope'
- To organize a number of community outreach programmes
- To organize programmes in commemoration of the 400th death anniversary of Shakespeare in association with English Language Teachers' Association of India, Chennai
- To improve the public speaking skills of our students
- To introduce 'Peer Teaching' among our students
- To conduct an 'Academic and Administrative Audit'
- To engage our gifted learners in challenging activities.
- Visit to different places of Historical, Cultural, Art and architecture Importance, Science Exhibition and Book fair
- To encourage students to do simple projects in Education on social issues

Name : P.LATHA   *Name: A.JOYCILIN SHERMILA*

Cooordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS   -   Career Advanced Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   -   Graduate Aptitude Test

NET   -   National Eligibility Test

PEI   -   Physical Education Institution

SAP   -   Special Assistance Programme

SF   -   Self Financing

SLET   -   State Level Eligibility Test

TEI   -   Teacher Education Institution

UPE   -   University with Potential Excellence

UPSC   -   Union Public Service Commission

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Annammal College of Education for Women

Thoothukudi – 628 003

Academic Calendar 2015-2016

September 2015				
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	Tue	-		
2	Wed	-		
3	Thu	-		
4	Fri	-		
5	**Sat**	-		
6	**Sun**	-		
7	Mon	-		
8	Tue	-		
9	Wed	-		
10	Thu	-		
11	Fri	-		
12	**Sat**	-		
13	**Sun**	-		
14	Mon	-		
15	Tue	-		
16	Wed	-		
17	Thu	-		
18	Fri	-		
19	**Sat**	-		
20	**Sun**	-		
21	Mon	-	College Reopens International Peace Day Celebration	
22	Tue	-		
23	Wed	-		
24	Thu	-		
25	Fri	-		
26	Sat	-		
27	**Sun**	-		
28	Mon	-		
29	Tue	-		
30	Wed	-	Workshop for Teacher Educators - Excellence through Teacher Empowerment	
Total No. of Working Days - 0				
Learning never exhausts the mind - Leonardo da Vinci				

Date	Day	Working days	B.Ed. Schedule	M.Ed. Schedule
1	Thu	1	Reopening of the Colleges of Education- TNTEU	
2	Fri	-	Gandhi Jeyanthi	
3	**Sat**	-		
4	**Sun**	-		
5	Mon	2		
6	Tue	3		
7	Wed	4		
8	Thu	5		
9	Fri	6		
10	Sat	7	International Girl Child Day Celebration	
11	**Sun**	-		
12	Mon	8	Alumini Association and Extension Activity -Visit to Lucia Home for the Disabled	
13	Tue	9	Eco Club - Visit to Gulf of Mannar Bio-Sphere Exhibition & International Disaster Risk Reduction Day Celebration	
14	Wed	10	Alumini Association and Extension Activity - Visit to Good Shepered School for Deaf and Dumb	
15	Thu	11	Science Club - Visit to Science Exhibition at Spic School History Club - Youth Awakening Day Celebration Health Club - Video on Teach AIDS	
16	Fri	12	"Special Lecture on Ten points to Success and Happiness" by Rtn. P.V. Purushothaman	
17	Sat	13		
18	**Sun**	-		
19	Mon	14		
20	Tue	15	Saraswathi Pooja Celebration	
21	Wed	-	**Ayutha Pooja**	
22	Thu	-	**Vijayadashami**	
23	Fri	-		
24	Sat	-	**Moharam**	
25	**Sun**	-		
26	Mon	16		
27	Tue	17		
28	Wed	18	Red Ribbon Club Programme	
29	Thu	19	Alumni Association Meet	
30	Fri	20	Extension Acvtivity - Visit to Govt. Hospital, Thoothukudi Vigilance Awareness Week Celebration Video on XSEED Model Teaching - Physical Science	
31	Sat	21	IT Club Programme - Basics of Photoshop - Phase I Video on XSEED Model Teaching - Mathematics & Biological Science	
Total No. of Working Days - 21				
What you do today can improve all your tomorrows. - Ralph Marston				

**November 2015**
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	**Sun**	-		
2	Mon	22	Extension Activity - Computer Literacy Course for Home makers, working and retired Professionals begins & Micro Teaching Level I starts & M.Phil Classes begins	
3	Tue	23		
4	Wed	24		
5	Thu	25		
6	Fri	26		
7	Sat	27	Micro Teaching Level II Ends	
8	**Sun**	-		
9	Mon	-		
10	Tue	-	**Diwali**	
11	Wed	28	Celebration of National Education Day Micro Teaching Level II begins	
12	Thu	29		
13	Fri	30		
14	Sat	31		
15	**Sun**	-		
16	Mon	32	Micro Teaching Level II Ends	
17	Tue	-	Kandha Shasti - Local Holiday	
18	Wed	33		
19	Thu	34		
20	Fri	35		
21	Sat	36	Health Club Programme	
22	**Sun**	-		
23	Mon	37	Citizenship Trainng Camp	
24	Tue	38		
25	Wed	39		
26	Thu	40	History Club - Constitution Day Celebration	
27	Fri	41		
28	Sat	42	IT Club Programme - Basics of Photoshop Phase II	
29	**Sun**	-		
30	Mon	43		
**Total No. of Working Days – 21+22 =43**
Change your thoughts and you change your world. - Norman Vincent Peale

Date	Day	Working days	B.Ed. Schedule	M.Ed. Schedule
1	Tue	44		
2	Wed	45		
3	Thu	46	Demonstration Class at ACE	
4	Fri	47	Constructivist Approaches in Teaching using Web 2.0 tools	
5	Sat	48		
6	**Sun**	**-**		
7	Mon	49	Reflection on CCE	
8	Tue	50		
9	Wed	51		
10	Thu	52		
11	Fri	53	Tamil Club - Bharathiyar Birthday Celebration	
12	Sat	54	Psychology Club - Special Lecture on Adolescent Psychology	
13	**Sun**	**-**		
14	Mon	55		
15	Tue	56		
16	Wed	57		Selection of Research Topic
17	Thu	58		
18	Fri	59		
19	Sat	60	IT Club Programme -Blogging and Flipped Classroom	
20	**Sun**	**-**		
21	Mon	61		
22	Tue	62	Mathematics Club - National Mathematics Day Celebration	
23	Wed	63	Milad un Nabi	
24	Thu	64		
25	Fri	-	Christmas	
26	**Sat**	**-**		
27	**Sun**	**-**		
28	Mon	65	Psychology Practicals	
29	Tue	66		
30	Wed	67		
31	Thu	68		

Total No. of Working Days - 43+25 = 68

Aim for the moon. If you miss, you may hit a star. - W. Clement Stone

			January 2016	
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	Fri	-	New Year	
2	**Sat**	-		
3	**Sun**	-		
4	Mon	69	School Internship Starts	Field Immersion with Cooperative School Begins
5	Tue	70		
6	Wed	71		
7	Thu	72		
8	Fri	73		
9	Sat	74		
10	**Sun**	-		
11	Mon	75		
12	Tue	76		
13	Wed	77		
14	Thu	78		
15	Fri	-	Pongal	
16	Sat	-	Thiruvalluvar Day	
17	**Sun**	-	Uzhavar Thirunal	
18	Mon	79		
19	Tue	80		Field Immersion with Cooperative School Ends
20	Wed	81		
21	Thu	82		Construction of Research Tool
22	Fri	83		
23	Sat	84		
24	**Sun**	-		
25	Mon	85		
26	Tue	-	Republic day	
27	Wed	86		
28	Thu	87		
29	Fri	88	School Internship Ends	
30	Sat	89		
31	**Sun**	-		
			Total No. of Working Days – 68+21 = 89	
			Even if you're on the right track, you'll get run over if you just sit there. - Will Rogers	

February 2016				
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	Mon	90		
2	Tue	91	Eco Club - Celebration of World Wet Land Day	
3	Wed	92		
4	Thu	93		
5	Fri	94		
6	Sat	95	Science Club &IT Club - Visit to District Science Centre	
7	**Sun**	-		
8	Mon	96		Pilot Study
9	Tue	97		
10	Wed	98		
11	Thu	99		
12	Fri	100	Local Visit	
13	Sat	101		
14	**Sun**	-		
15	Mon	102		Field Visit to Teacher Education Institution Begins
16	Tue	103		
17	Wed	104		
18	Thu	105		
19	Fri	106		
20	Sat	107		
21	**Sun**	-		
22	Mon	108		
23	Tue	109		
24	Wed	110		
25	Thu	111		
26	Fri	112		Field Visit to Teacher Education Institution Ends
27	Sat	113		
28	**Sun**	-		
29	Mon	114		
Total No. of Working Days - 89+25 = 114				
I don't know the key to success, but the key to failure is trying to please everybody. - Bill Cosby				

			March 2016	
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	Tue	115		
2	Wed	116		Finalization of Research Tool
3	Thu	117		
4	Fri	118		
5	Sat	-		
6	**Sun**	**-**		
7	Mon	119		
8	Tue	120		
9	Wed	121		
10	Thu	122		
11	Fri	123		
12	Sat	124		
13	**Sun**	**-**		
14	Mon	125		
15	Tue	126		
16	Wed	127		
17	Thu	128		
18	Fri	129		
19	Sat	130		
20	**Sun**	**-**		
21	Mon	131	Eco club - Celebration of International day of Forests and World Planting Day	
22	Tue	132		
23	Wed	133		
24	Thu	134		
25	Fri	-	**Good Friday**	
26	Sat	-		
27	**Sun**	**-**		
28	Mon	135		
29	Tue	136		
30	Wed	137		
31	Thu	138		
Total No. of Working Days – 114+24 = 138				
We can't help everyone, but everyone can help someone. - Ronald Reagan				

			April 2016	
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	Fri	139		
2	Sat	139		
3	**Sun**	-		
4	Mon	140		
5	Tue	141		
6	Wed	142		
7	Thu	143		
8	Fri	-	Telugu New Year	
9	Sat	-		
10	**Sun**	-		
11	Mon	144		
12	Tue	145		
13	Wed	146		
14	Thu		Tamil New Year	
15	Fri	147		
16	Sat	148		
17	**Sun**	-		
18	Mon	149		
19	Tue		Mahavir Jeyanthi	
20	Wed	150		
21	Thu	151		
22	Fri	152	Eco Club - Celebration of Earth Day	
23	Sat	153		
24	**Sun**	-		
25	Mon	154		
26	Tue	155		
27	Wed	156		
28	Thu	157		
29	Fri	158		
30	Sat	159		
Total No. Of Working Days – 138+21 = 159				
Life is 10% what happens to me and 90% of how I react to it. - Charles Swindoll				

May 2016				
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	**Sun**	-	May Day	
2	Mon	160		
3	Tue	161		
4	Wed	162		
5	Thu	163		
6	Fri	164		
7	Sat	165		
8	**Sun**			
9	Mon	166		
10	Tue	167		
11	Wed	168		
12	Thu	169		
13	Fri	170		
14	Sat	171		
15	**Sun**			
16	Mon	172		
17	Tue	173		
18	Wed	174		
19	Thu	175		
20	Fri	176		
21	Sat	177	Eco Club - Celebration of International Day for Biological Diversity	
22	**Sun**			
23	Mon	178		
24	Tue	179		
25	Wed	180		
26	Thu	181		
27	Fri	182		
28	Sat	183		
29	**Sun**			
30	Mon	184		
31	Tue	185		
Total No. Of Working Days – 159+26 = 185				
The best way out is always through. - Robert Frost				

June 2016				
Date	**Day**	**Working days**	**B.Ed. Schedule**	**M.Ed. Schedule**
1	Wed	186		
2	Thu	187		
3	Fri	188		
4	Sat	189	Celebration of World Environment Day - Eco Club	
5	**Sun**			
6	Mon	190		
7	Tue	191		
8	Wed	192		
9	Thu	193		
10	Fri	194		
11	Sat	195		
12	**Sun**			
13	Mon	196		
14	Tue	197		
15	Wed	198		
16	Thu	199		
17	Fri	200	Last Working Day	
18	Sat			
19	**Sun**			
20	Mon			
21	Tue			
22	Wed			
23	Thu			
24	Fri			
25	Sat			
26	**Sun**			
27	Mon			
28	Tue			
29	Wed			
30	Thu			
Total No. Of Working Days – 185+15 = 200				
"The way to get started is to quit talking and begin doing. " - Walt Disney				

ANNEXURE II

FEEDBACK ANALYSIS

2015 - 2016

The following are the suggestions inferred from the analysis of feedback received from various stakeholders:

• To give training for student teachers in Spoken English since it is an essential component for a teacher to communicate effectively

• To give periodic evaluation through contests to exhibit their proficiency in speaking skills

• To enhance Teaching Competency of student teachers by observing them in a time series pattern for a no. of times (at least 4 times) during teaching practice and offering suitable feedback.

• To conduct talent shows so as to give opportunities to exhibit the talents of students

• To train students in modern techniques of teaching – Brain storming, Buzz group, Discussion etc.

• To motivate students to attend State and National Conferences and present papers.

• To encourage students to integrate smart board in their teaching practice.

ANNEXURE III

ANNAMMAL COLLEGE OF EDUCATION FOR WOMEN
Thoothukudi – 628 003

Best Practices

2015 - 2016

- **Best Practice 1 - Weekly and Monthly reflection by members of the faculty and submission of reflective portfolio at the end of the academic year.**

1. Objectives of the practice

What are the objectives / intended outcomes of this best practice and what are the underlying principles or concepts of this practice?

  The objectives of this practice are:

1. To provide opportunities for teachers to gain insight from their work, through deeper reflection of their own experiences

2. To provide opportunities for teachers to gain insight from others work and to know others perspectives

3. To reflect upon the subject content and personal experiences as a means to increase their understanding

4. To encourage teachers to improve and change their pedagogical practices, enabling them to develop professionally.

5. To show a series of developmental changes, personal growth and changes in perspectives through reflection

2. The Context

What are the contextual features that need to be addressed in designing and implementing this practice?

  Teachers are the backbone of an institution. Teachers assume a wide range of roles to support college and student success. Whether these roles are assigned formally or shared informally, they build the entire college's capacity to improve. They shape the culture of their colleges, improve student learning, and influence practice among their peers.

  Hence the process of reflection encourages the teachers to take the initiative to be active and self-driven. The teachers can become independent thinkers through this practice and to enable themselves to solve various problems on their own. This reflection provides good opportunities for teachers to gain better understanding about the learning progress of their

students throughout the course. This helps the teachers to analyse the teaching and learning process. Reflective diary provides the platform for teachers to freely express their ideas and opinions. It can help teachers develop their creativity and a questioning attitude towards different issues and problems.

3. The Practice

Describe the practice and its uniqueness in the context of Indian Higher Education. What are the constraints / Limitations, if any faced?

The practice has been implemented in the following ways:

1. Teacher Educators are requested to fill in their reflective practices every month through Google forms and submit it to the Principal
2. It is then consolidated and sent for perusal by every faculty.
3. This enables the Teacher Educators to view the activities done by their peers and motivates them to improve in future
4. It also gives them opportunities to know the perspectives of their peers
5. The faculties join hands and assist their peers in executing seminars, workshops and academic programmes.
6. It develops a competitive spirit among Teacher Educators to perform better.
7. At the end of the academic year the faculty submit a reflective portfolio which is a consolidated report of their actions.

4. Evidence of Success

Provide evidence of success such as performance against targets and bench marks, review results. What do these results indicate?

The success of this best practice is evidenced as follows:

Monthly reflections prepared by teachers are collected and compiled. These reflections help the teachers to improve their pedagogical practices and climb up the professional ladder. It also helps the institution in pushing through the hurdles and achieves success in all the tasks that are undertaken. The reflections show how the teachers have involved themselves willingly in all the activities of the college and contributed towards the welfare of the students, community, peers and Alumni.

5. Problems encountered and resources required

Please identify the problems encountered and the resources required to implement the practice.

As the Teacher Educators have to disclose their personal views and information in their reflection, some of them were unwilling to honestly disclose their real perspectives. The monthly reflections were subjective. It is rather difficult for assessors to be objective. Initially teachers were not familiar with the procedure of writing their monthly reflections and felt lost when working on it for the first time. Now they are familiarized with it and it is welcomed by all. The purpose and its importance have been explained by the Principal.

Best Practice 2 - Feedback Analysis of co-curricular, extra-curricular programmes and extension activities organized by the college

1. Objectives of the practice

What are the objectives / intended outcomes of this best practice and what are the underlying principles or concepts of this practice?

The objectives of this practice are:

- To identify the role of the college in fulfilling its mission.

- To study the impact upon the participants in gaining new knowledge and experience.

- To improve the quality of the programmes provided to the participants.

- To provide the participants with the opportunity to comment on the quality of their learning experiences, as part of review processes.

- To assess the success of the programme objectives in relation to the expectations of the participants

- To provide feedback to the resource persons in order to improve their way of delivery and content of the theme.

- To stimulate the performance of the college programmes and to encourage innovative approaches to address problems related to the organization of the activities.

- To provide information for strategic planning, to enhance funding decisions, and to inform new directions for organizing co-curricular and extra-curricular programmes

- To document a programme's progress and accomplishments for the governing bodies in Higher Education like NAAC and NCTE and other National and State agencies

- To undertake appropriate follow-up actions based on the recommendations of the programme review.

- To identify important lessons learnt and best management practices in the performance of the college programmes as a whole, and make recommendations for implementation of future programmes.

2. The Context

What are the contextual features that need to be addressed in designing and implementing this practice?

Our college aims to offer the best possible environment and learning experience to encourage the participants to gain knowledge, skill and develop attitude to their full potential. The participants play a critical part in the evaluation, development and enhancement of the quality of a programme organized by the college. They are given opportunity to voice their opinions. Feedback from the participants allows the college to evaluate how its service provision is viewed by its group of stakeholders, namely the participants, students, Management and resource persons. This 'Feedback Analysis' helps the institution to undertake appropriate follow-up actions based on the suggestions of the participants and strive for continuous quality improvement and quality assurance in higher education.

3. The Practice

Describe the practice and its uniqueness in the context of Indian Higher Education. What are the constraints / Limitations, if any faced?

The practice has been implemented in the following ways:

The participants of the various programmes and activities are encouraged to provide their feedback through feedback forms provided. The Organizers evaluated the effectiveness of their programmes and activities based on some common criteria in the following aspects:

1. Realisation of objectives
2. Choice of resource persons, their knowledge and Presentation Style
3. Content Coverage, its Organization, and Relevance to theme
4. Knowledge gained from the programme
5. Interactivity of sessions
6. Scope for clarifying doubts
7. Audio visual arrangements
8. Administration / Organization of the programme
9. Level of usage of relevant resources
10. Rating of the best sessions and resource persons
11. Aspects liked and not liked most in the programme
12. Aspects that caused discomforts
13. Time management
14. Hospitality
15. Suggestions for improvement
16. Any additional comments

The questions were rated based on a 3 point or 5 point scale. Based on the type of data collected both Qualitative and Quantitative evaluation were undertaken. A percentage analysis of

the data and a graphical analysis of the feedback were given. The Organizers then discussed the lacunas and areas where they need to improve and concentrate for future effective organization of the programmes.

The participant's feedback was maintained in a confidential and anonymous manner. They were not asked to write their names or any other details which may be used to identify them. It was only optional to reveal their identity.

The feedback analysis were undertaken and reported for the following programmes:

1. Computer Literacy workshop for Home Makers, Retired and Working Women Professionals from 02.11.2015 to 05.11.2015.
2. Seminar on "Natural Therapy and Herbal Medicines" for local community women on 18.01.2016.
3. 'Meditation and Yogic Exercises' workshop for women and housewives in the local community from 08.02.2016 to 19.02.2016.
4. A two day National Seminar (UGC Sponsored) on "Promoting Human Rights Culture in Higher Education Institutions' on 22.03.16 and 23.03.16
5. A seminar on "Creativity in Teaching Physical Science" for student teachers in Thoothukudi district on 11.05.16.
6. A state level workshop on "Constructivist approaches using Web-2 tools" for College English Teachers on 19.01.2016 and 20.01.2016
7. A workshop on 'Mobile Enhanced Language Learning for prospective teachers' for our student teachers by ELTAI Thoothukudi chapter in association with Hornby Trust on 02.12.2015.
8. Citizenship Training Camp was organized for our students from 23.11.2015 to 27.11.2015.
9. A training programme on "Soft Skills for Professional Excellence" was organized for our students on 04.05.2016.

4. Evidence of Success

Provide evidence of success such as performance against targets and bench marks, review results. What do these results indicate?

The success of this best practice is evidenced as follows:

The results of the feedback of each programme was analysed by the IQAC members. Suitable suggestions were offered to the future organizers on the aspects they have to pay attention to. The positive comments and high percentages received on various aspects of the criteria reveal the success of the programme. The feedback forms collected from the participants were filed for future reference and guidance by IQAC.

5. Problems encountered and resources required

Please identify the problems encountered and the resources required to implement the practice.

Some of the participants were not willing to give their feedback, even though they were allowed to hide their identity. Some gave high ratings and only positive feedback. They feared to give negative feedbacks since they thought that this may affect their academic career in some way or the other.

The participants must be oriented at the beginning of the programme itself that no effort will be taken to identify them. The purpose of this feedback is purely to improve them in future, to enhance quality and to know the lacunas of organization.